GLOBAL PROFESSIONAL SERVICES CASE STUDY

Centralized & Compliant Employee File Management for a Global Enterprise



BUSINESS CONTEXT

A global enterprise operating across more than 100 countries manages a highly distributed workforce. Each region is governed by unique labor laws and data protection regulations, making employee file governance a critical business requirement.

Global Professional Services & Operations
Geographic Presence: Operations across 100+ countries
Workforce: Large, distributed, multi-country employee base.

BUSINESS CHALLENGES

- Fragmented employee record storage across regions.
- Limited visibility into file access and usage.
- Country-specific compliance and retention requirements.
- Manual effort during audits and reviews.
- Risk of inconsistent or outdated employee documents.

THE KLEETO SOLUTION HELPS IN MANAGEMENT OF INCONSISTENT AND OUTDATED EMPLOYEE DOCUMENTS.

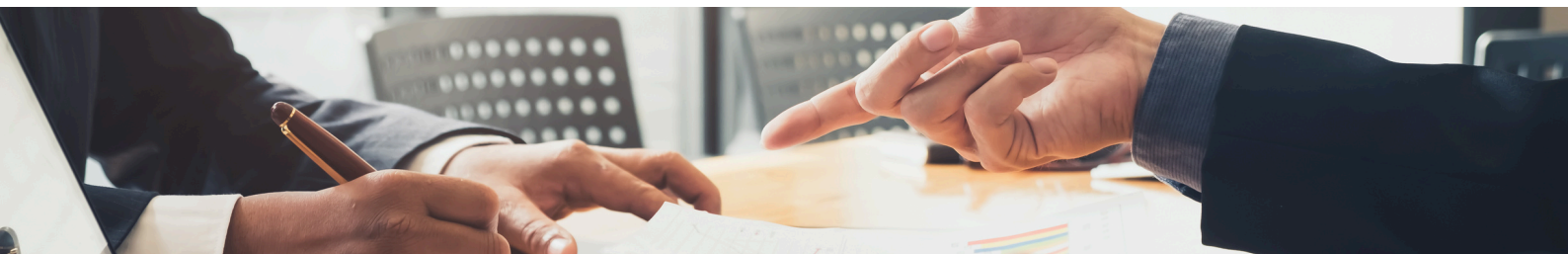
SOLUTION CAPABILITIES

- Centralized global employee file management.
- Role-based and country-level access controls.
- Compliance-aligned document governance.
- Tamper-proof storage with full audit trails.
- Secure, anywhere access for authorized HR teams.

PROCESS FLOW ENABLED

- Documents are uploaded into a centralized employee file management systems.
- Access permissions are defined by role, region and regulation.
- HR teams access only compliant and approved records.
- All actions are logged automatically for audits.
- Country-level retention policies are enforced

This model delivered global visibility without compromising local compliance





BUSINESS IMPACT & RESULTS

@Kleeto

The deployment of Kleeto delivered measurable improvements in governance, compliance and operational efficiency across the enterprise.

Outcome Area	Impact
Global Access	Secure employee file access across all geographies.
Compliance	Alignment with country-specific labor and data laws.
Audit Readiness	Complete traceability of document actions.
Security	No unauthorized access.
Scalability	Supports expansion into new regions.

By centralizing employee file management with country-level compliance controls, the organization built a future-ready foundation for global workforce governance.

KLEETO — INTELLIGENT DOCUMENT MANAGEMENT FOR GLOBAL ENTERPRISES

Request A Demo Today

1800-4190-568
www.kleeto.in
5th Floor, ASF Tower, Plot No. 249
E, Tower A, Phase IV, Gurugram,
Haryana 122015

kleeto